Kif Kef Teacher Posting

Openings for summer 2019 and the 2019-20 school year!

Afternoon session 12:00 – 6:00pm!

Status: Non-Exempt, Full-Time or Part-Time, At-Will, Benefitted

The APJCC Preschool is a Developmental Program with a play-based curriculum. We believe that play is the work of children. Through play, children explore the world and form connections and relationships between people and objects in their environment. These connections and relationships are the basis of more formal education and learning in the future. We are dedicated to providing an engaging and stimulating hands-on experience for the children of the APJCC Preschool. In all activities, we emphasize the process of discovery.

Summary:

Kif Kef is an enriching extended care program offered as an option for children attending our preschool. Kif Kef means "extra fun" in Hebrew! It is our goal to provide a nurturing, safe environment in which children have opportunities to expand their world through play and hands-on interaction with a variety of materials.

Duties including, but not limited to:

- Supervise and insure safety of children at all times.
- Be alert to the needs of children as individuals and as a group.
- Plan and implement an enriching curriculum that helps move children as individuals and a group toward meeting our stated developmental goals. Work with co-teacher/associate teacher or teacher's aide.
- Plan and implement activities and projects that support children's learning in the area of Jewish culture, holidays and values.
- Work with teaching team to set-up and maintain classroom. Keep classroom shelves, counters, storage areas and bathrooms orderly and free of clutter.
- Prepare snack for children and sit with them while they eat.
- Attend individual parent/teacher conferences as necessary.
- Attend Back to School Night and Open House.
- Be familiar with and follow all Preschool and APJCC Policies detailed in the APJCC Employee Handbook, the APJCC Preschool Staff Handbook and the APJCC Parent Handbook.
- Maintain punctual and consistent attendance.
- Keep preschool administration informed of any special needs or concerns about individual children.
- Attend all staff meetings, in-service training, set up/clean up days and team planning meetings.
- Write informative parent newsletters monthly.
- Fill out all required paper work in a timely manner. This includes, but is not limited to accident reports, incident reports, curriculum plans and team meeting reports.
- Communicate frequently with parents in a professional and respectful manner. Areas of concern about children should be discussed with co-teacher, associate teacher and/or assistant teacher, but communicated to the parent by a teacher, or associate teacher not a teacher’s assistant.
- Communicate with colleagues and administration in a professional and respectful manner.
• Always keep developmentally appropriate practice in mind when planning for and communicating with children and families.
• Represent the preschool and the APJCC in a positive manner both on campus and off.

Physical Qualifications:
• Ability to lift and carry at least 30lbs.
• Physical ability to sit on the floor or low chair and to squat down to be at eye level with children for up to 15 minutes at a time.
• Ability to stand and walk for up to one hour at a time.
• Level of physical fitness that allows for keeping pace with the activity level of young children.

Educational Qualifications: (flexible if willing to continue pursuing ECE units)
• 24 units of ECE/CD, including the core courses. Core courses are 3 semester units or 4 quarter units in each of the following areas: child development; child/family/community or child family relations and program/curriculum
• 175 days of 3 hours per day of work experience in an ECE/CD setting within 4 years.

OR
• AA or higher degree in ECE/CD or related field.
• 3 units supervised field experienced in an ECE/CD setting.

Other Requirements:
• Current certification - CPR for Child and Adult
• Current certification - Basic First Aid

To apply:

Please we are interested in local candidates only!

Please email your resume, a completed APJCC application, and your salary requirements to annieh@apjcc.org

APJCC Applications are located at: